Guru Ravidas Ayurved University

Hoshiarpur (Punjab)
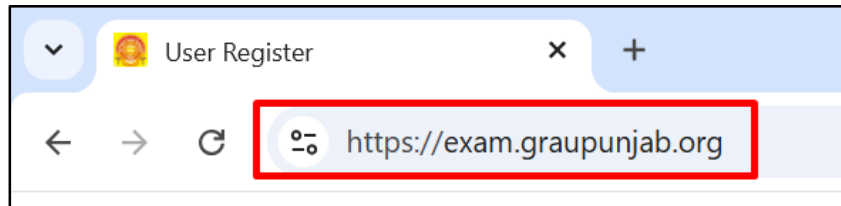
STUDENT USER GUIDE

FOR

SUBMISSION OF EXAMINATION FORMS

ON THE ONLINE PORTAL

Portal Link	exam.graupunjab.org

STUDENT USER GUIDE

1. Open GRAU Examination Portal - exam.graupunjab.org

- Open web browser (Google Chrome or Mozilla Firefox is recommended)
- Enter above URL in the box indicated below.

2. Create your student login account on portal by entering your Registration Number.

- Please note that if you have already created your login account then click "I have an account" link below the page to login onto the portal.
- Make sure that your Registration Number is correct before you enter. Refer your first year result to find accurate Registration Number.

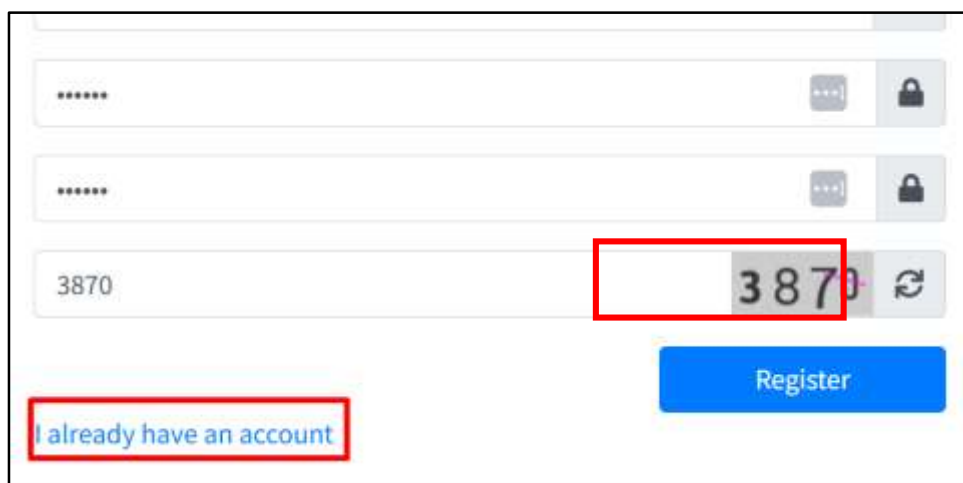**3. Upon entering the Registration Number, a pop-up will appear displaying details such as Name and Father's Name. Click [OK]**

Valid Registration

Student Name:

Father's Name:

OK

4. Fill in the required information and then click on [Register] button.

OR in case you have already created login account, click on [I already have an account] and you will be redirected to Login Page.

5. After this you will be logged in to GRAU Examination Portal. Verify your email ID and mobile number, review the pre-filled information, complete the admission details, and then click on [Save and Upload documents] button.

6. Upload the required documents then click on [Submit] button.

7. Review your registration details, edit any information if required, and then click on

[Lock Registration Details and Fill Examination Form] button.

- If you want to update any information, then click [EDIT DETAILS] placed at right side of each section.

8. Fill the required details and click on [Submit] button.

9. Pay Examination Fee

- If you prefer to pay yourself, click on the 'Pay Now' button.
- If you wish to deposit the fees through your college, please contact the college administration.

10. You will then be redirected to the Payment Gateway, where you can make the payment using UPI, Card, Net Banking or Wallet.
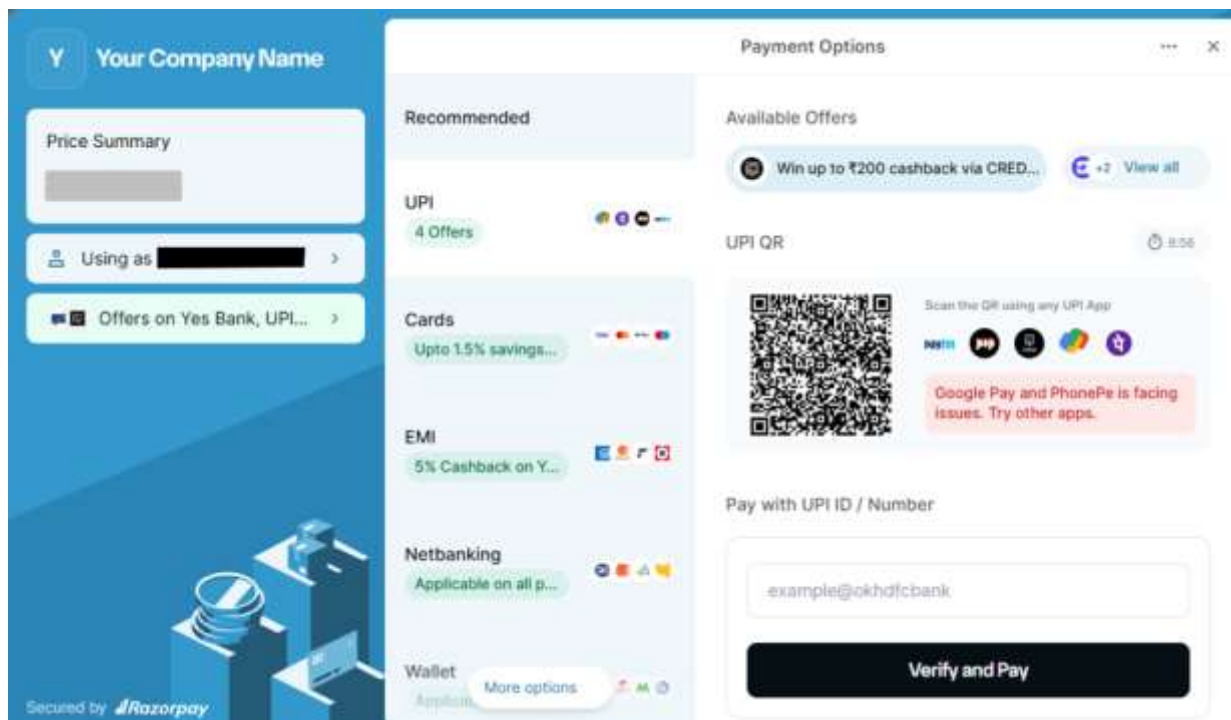
11. After completion of payment (if you wish to pay yourself), your application will be forwarded to competent authority for further approval.